



City of Westworth Village
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REGULAR CITY COUNCIL MEETING MINUTES

DECEMBER 10, 2013
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Mayor	Tony Yeager
Mayor Pro-Tem	Kelly Jones
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
Council Member	Mike Coleman
City Administrator	Roger Unger
City Secretary	Carol Borges
Police Chief	Doug Reim
Fire Chief	Brian McKinney
Senior Chief	Don Day
HC Superintendent	Sterling Naron
Code Enforcement	Ryan Studdard
Librarian	Rhonda Hines
Dispatcher	Kailey Holmes
P&Z Chair	Melva Campbell
CCPD Member	Jim Norris
City Attorney	Ashley Dierker

ABSENT: HC Director of Golf David Curwen

GUESTS: Kendall Wendling, NCTCOG Transportation Planner

PRE-COUNCIL SESSION CALLED TO ORDER at 6:45pm by Mayor Yeager.

- 1. Discussion of Agenda Items** – Mayor Yeager announced both action items. No discussion.
- 2. Receive presentation from Kendall Wendling, NCTCOG, regarding the Planning for Livable Military Communities (PLMC) program.**
 - NCTCOG acts as metropolitan planning and regional transportation organization for the DFW Metroplex. The Metroplex population is expected to increase from 6.5 million to 10 million by 2015, with Tarrant County to surpass Dallas County.

- NCTCOG is working with City Managers/Administrators to submit a Federal Grant application for pedestrian and bicycle paths. NCTCOG requests the City pass the resolution on tonight's agenda in support of their long range plan (10-20 years).
- Kendall will follow-up to Council on statistics regarding housing and vacant properties.

PRE-COUNCIL CLOSED at 7:06pm by Mayor Yeager.

REGULAR COUNCIL MEETING CALLED TO ORDER at 7:06pm by Mayor Yeager.

INVOCATION offered by Roger Unger.

PLEDGE OF ALLEGIANCE led by Mayor Yeager.

1. Approval of the Agenda

MOTION to approve the Agenda: Mike Coleman. **SECOND:** Jill Patton
Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

MOTION to approve the Consent Agenda: Nick Encke. **SECOND:** Steve Beckman.
Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

The following consent agenda items were approved.

A. Approval of the Minutes:

- Regular Council Meeting – November 12, 2013

B. Approval of November's Financial Reports:

- TexPool Report
- A/P Disbursements Report
- Monthly Variance Report

FUND BALANCES NOVEMBER 2013	GENERAL FUND	WATER FUND	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HAWKS CREEK GOLF CLUB
Monthly Revenue	\$180,927	\$85,186	\$116,567	\$37,530	\$20,853	\$9,468	\$115,034
Monthly Disbursement	\$207,951	\$42,489	\$54,587	\$86,836	\$0	\$5,077	\$120,229
TexPool Balance	\$1,025,362	\$517,499	\$5,371,614	\$3,235	\$810,160	\$738,122	N/A
Cash on Hand	\$258,172	\$115,695	\$139,262	\$40,580	\$9,361	\$78,101	\$77,705
CDARS Investment	\$796,718	\$446,665	N/A	N/A	N/A	\$842,875	N/A
CDARS Interest* as of 10/31/13	\$2,348	\$1,507	N/A	N/A	N/A	\$3,281	N/A

Mayor Pro-Tem Kelly Jones presented the Council with an original metal art print of the Westworth Village Waterfall. The Mayor thanked MPT Jones and accepted the art on behalf of the citizens of the community. The piece will be hung at the Municipal Complex.

3. Staff Updates:

A. Doug Reim, Police Chief

- **PD Reports** - Priority Calls for Service 312; Self-Initiated Calls 908; 911 Calls 136; Citations 161; Violations 244; Jail 54 (113 YTD). Walmart loss prevention program has been enhanced this season; they are more aggressively prosecuting theft cases.
- Chief thanked the officers, dispatchers, and firefighters that worked through the recent **winter storms**. The two departments worked very well to keep the residents safe.
- **Chief introduced Dispatcher Kailey Holmes**. Kailey thanked the Mayor and Council for the opportunity to serve the community.
- Presentation on Lt Lipperdt's participation in the **Special Olympics Over the Edge** fundraiser will be given next month, due to technical difficulties.

B. Ryan Studdard, Code Enforcement

- **Code Enforcement Report:** 169 code violations were addressed in November. Warnings were given; no citations were written. This is the third year conducting an aggressive alleyway clean-up program. Residents are very cooperative and happy for the improvements.
- **Inspection Report:** 34 inspections were performed in November.

C. Brian McKinney, Interim Fire Chief

- **Fire Dept Report:** Total calls 53, including 25 EMS, 16 Fire calls, and 10 Mutual Aid calls to River Oaks; average response "in city" was 5.44 minutes; total of 273.5 volunteer hours; 309 shift hours. There were 34 training hours on Apparatus Familiarization, Fire Ground Ops/Hydrants, Reports/Car Fires, and Apparatus Inspection.
- **Engine 41** and **Engine 241** were out of service for short periods this month. Chief McKinney notified the Mayor immediately and arranged for mutual aid coverage.
- The Department will participate in the City's **Santa event** on Saturday as well as with the Sansom Park fireworks and parade. The Department is planning to participate in the **2014 Naval Air Show and mass casualty drill**.

D. Sterling Naron, Superintendent of the Hawks Creek Golf Club

- **Golf Club Report:** 2156 Rounds; \$96,572 revenue; 72 Family Members; 9 Single Members. No events were held in November. Inclement weather closures significantly affected rounds and revenue.
- **Randy Means** accepted the **Assistant Superintendent** position and will begin on 12/17.

E. Rhonda Hines, Librarian

- **Library Report:** All records have been uploaded and the system is working very well. Four pre-school story times were held in November with a total of 34 attendees. Other Consortium libraries are beginning to reserve books from our library, which is a very good indication of the quality of our materials. Rhonda is working to promote our library services. She garnered sponsorship support from Del Taco for the month of January. Carol updates the library webpage often with current program information.

- Rhonda presented the Mayor with art work created by the **preschool children** and requested donations of 2014 calendars for a special lesson planned for January.

F. Roger Unger, City Administrator

- **Capital Projects/Infrastructure:** The contract for the Coleman/Tracyne project has been signed and submitted. The survey has been pushed back due to inclement weather. Concrete removal will begin the second week of January.
- **Budget/Disbursements:** Variances were created with the [approved] purchase of the two new police cars; HCGC revenue is down, mostly due to inclement weather; sales tax revenue has been very good for the past two months; building permits continue to be issued at a good pace. There is a fourth group now interested in developing the corner of Pumphrey Drive. Extensive contract negotiations are nearing completion on the proposed Imaging Center. Bankruptcy proceedings should be complete by the end of the month.
- **Public Works Report:** Fort Worth is working on a 12" waterline loop at White Settlement Road. Fort Worth will overlay all of Seymour Avenue with blacktop; where concrete panels are removed, they will replace with concrete.

G. Carol Borges, City Secretary

- **Election May 10, 2014:** Westworth Village will vote to elect Council Places 2, 3, and 4. Candidate filing period is January 29 through February 28. Application packets are available in Carol's office.

4. Committee Updates:

- A. Finance Committee** – Kelly Jones, Chair – Roger Unger stated the audit report will be ready in January. The **Finance/Audit Committee will conduct an audit review on January 14th at 5:30pm**, prior to the Council meeting.
- B. Fire Dept Consolidation Committee** – Kelly Jones, Chair – **The next meeting will be held on Friday, December 13th, at 8:30am, to discuss manpower/staffing.** Chairman Jones stated the Fire Department is doing a great job and is working with the committee to evaluate city services.
- C. Library Committee** – Jill Patton, Chair – Chairman Patton expressed her appreciation to Librarian Rhonda Hines for her hard work over many hours to complete the data upload project.
- D. Ordinance Committee** – Mike Coleman, Chair – Chairman Coleman stated ordinances continue to be under review for long term planning. A few changes will be brought to Council in January/February.
- E. Vision Committee** – Steve Beckman, Chair – Nothing to report.

5. Public Information

A. Communications:

- **Freese & Nichols Annual Charitable Donation** letter included in the packet.

B. Announcements:

- **The 'Santa at Westworth Village' event will be held this Saturday, December 14th, from Noon to 2pm.**

- **Holiday trash collection schedule has been posted to the website:** No pick-up on December 25th or January 1st; regular trash will be collected on December 28th and January 4th; recycling will be collected on January 8th.

C. Citizen Comments: No comments were received.

Mayor Yeager stated his intent to write and publish a 'State of the City' in January. This has been a long year with many projects. Mayor Yeager thanked Carol, Roger, Chief Reim, Chief McKinney, and all the Department Heads for stepping up.

- 6. Executive Session called at 7:45pm with Mayor Yeager, all Council Members, City Administrator Roger Unger, and City Attorney Ashley Dierker in attendance.**

Convene into executive session to deliberate the following item pursuant to Texas Government Code, Chapter 551.071(2) Consultation with Attorney on a matter in which the duty of the attorney to the governmental body conflicts with this chapter: receive legal advice related to the proposed Tri-City Fire Department contract.

Reconvened into Regular Session at 8:30pm.

7. Action Items:

A. Mayor Yeager

Discuss and take action with respect to the proposed **Tri-City Fire Department contract and Board appointments.**

- **MOTION** made by Nick Encke to **form a Tri-City Fire Department and Oversight Committee with two members of the City Council, Kelly Jones and Steve Beckman. SECOND** by Jill Patton. **Motion passed unanimously**, by a vote of 5 Ayes and 0 Nays.


B. City Administrator Roger Unger

Discuss and take action to **pass Resolution No. 2013-13, supporting key regional initiatives in the PLMC Regional Vision Report.**

- Councilman Coleman confirmed this resolution is meant to agree with the direction of the vision report, but not necessarily approving each item within the report, nor proposing any financial obligation of the City. This is a starting point for NCTCOG to gather support from Metroplex cities.
- **MOTION** made by Mike Coleman to **pass Resolution No. 2013-13 as presented. SECOND** by Nick Encke. **Motion passed unanimously**, by a vote of 5 Ayes and 0 Nays.

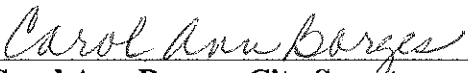
ADJOURNED at 8:33pm by Mayor Yeager.

MINUTES APPROVED BY:



This, the 14th day of January, 2014.
Anthony Yeager, Mayor
City of Westworth Village, TX

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary
City of Westworth Village, TX

